January 19, 2010

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Human Resources Report

Item Description:
This item requests Board approval for personnel actions.

Overview:
The College brings forth a request to approve Appointments, Separations, DROP Retiree Participants, and Contracts for Professional Services.

Salient Facts:
Pursuant to College Policy 6Hx27:04-06, Personnel Actions, the President shall recommend personnel actions required for Board approval, including, but not limited to, appointments, contracts, salary adjustments, reclassifications, transfers, promotions, demotions, and separations. Although the President may initiate these actions prior to official action of the Board, such actions shall be considered temporary until approved by the Board at its regularly scheduled meeting. Should the Board fail to approve an action as recommended; an employee will be paid only for the days of service performed.

Past Actions:
Personnel actions are taken to the District Board of Trustees monthly. The Board has not addressed this item previously.

Future Actions:
No further activity on the part of the Board is necessary for this item.

Funding/Financial Matters:
This item is funded by the 2009-2010 Operating Budget.

Staff Resource:
Teresa Smith

Recommended Action:
Approve the report as presented.
## Original Appointments – TCC

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lisa Powell</td>
<td>Staff Assistant II</td>
<td>Human Resources</td>
<td>November 30, 2009</td>
</tr>
<tr>
<td>Bobby Hinson</td>
<td>Purchasing Manager</td>
<td>Administrative Services</td>
<td>December 1, 2009</td>
</tr>
<tr>
<td>Curtis Watkins</td>
<td>Director of Budget &amp; General Services</td>
<td>Administrative Services - Purchasing</td>
<td>December 9, 2009</td>
</tr>
<tr>
<td>Holly Lofland</td>
<td>Coord., Pharmacy Technician Program</td>
<td>Center for Workforce Development</td>
<td>November 10, 2009</td>
</tr>
</tbody>
</table>

## Separations – TCC

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Department</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jean Alexis</td>
<td>Food Service Assistant</td>
<td>Florida Public Safety Institute</td>
<td>November 6, 2009</td>
</tr>
<tr>
<td>William &quot;Bill&quot; McCracken</td>
<td>Instructor</td>
<td>Science &amp; Math</td>
<td>December 31, 2009</td>
</tr>
<tr>
<td>Eloise Bradford</td>
<td>Learning Center Cocrd.</td>
<td>Academic Support</td>
<td>December 31, 2009</td>
</tr>
<tr>
<td>Byron D. Meadows</td>
<td>Computer Specialist</td>
<td>Information Technology</td>
<td>December 31, 2009</td>
</tr>
<tr>
<td>William L. &quot;Bill&quot; Campman</td>
<td>Vice President for Information Technology</td>
<td>Ending Drop – December 31, 2009</td>
<td></td>
</tr>
<tr>
<td>Gayle Fisher</td>
<td>Instructor</td>
<td>Academic Support</td>
<td>Ending Drop – December 31, 2009</td>
</tr>
<tr>
<td>Sabrina A. Parrish</td>
<td>Financial Aid Assistant</td>
<td>Financial Aid</td>
<td>Resigned – October 30, 2009</td>
</tr>
<tr>
<td>Irene Gilliam</td>
<td>Instructor</td>
<td>Academic Support</td>
<td>Ending Drop – December 31, 2009</td>
</tr>
<tr>
<td>Nancy Perrin</td>
<td>Instructor</td>
<td>Science &amp; Math</td>
<td>Ending Drop – December 31, 2009</td>
</tr>
<tr>
<td>Peter Greaney</td>
<td>Instructor</td>
<td>Science &amp; Math</td>
<td>Ending Drop – December 31, 2009</td>
</tr>
<tr>
<td>James Sherman</td>
<td>Dining Facilities Manager</td>
<td>Florida Public Safety Institute</td>
<td>Ending Drop – December 31, 2009</td>
</tr>
</tbody>
</table>
Ethel Guinyard  
Instructor  
Academic Support  
Ending Drop – December 31, 2009

Lynda Hudson  
Computer Programmer/Analyst  
Information Technology  
Ending Drop – December 31, 2009

Mary James  
Financial Aid Technician  
Financial Aid  
Ending Drop – December 31, 2009

Cynthia Leiseca  
Instructor  
Health Care Professions  
Ending Drop – December 31, 2009

Lynda Sims  
Assistant Financial Aid Director  
Financial Aid  
Ending Drop – December 31, 2009

Dewey Streetman  
Coord., Commercial Simulator  
Center for Workforce Development  
Ending Drop – December 31, 2009

Janet Thompson  
Instructor  
History & Social Science  
Ending Drop – December 31, 2009

Mary Wolfgang  
Community Contract Consultant  
Adult & Continuing Education  
Ending Drop – December 31, 2009

Original Appointments – Contracts & Grants Funding

Barbara Bewerse  
Program Manager, Asthma Prevention & Control  
DOH  
November 17, 2009

Suzanne Block  
Birth Defects Program Epidemiologist  
DOH/Public Health Medicine  
December 7, 2009

Danielle Branciforte  
Traffic Safety Program Coord.  
DOT  
January 4, 2010

Matthew Heimann  
Human Services Program Consultant/Recruitment & Retention Coordinator  
DOH  
December 3, 2009

Leticia Hernandez  
Public Health Statistics Manager  
DOH  
December 18, 2009

Donald Muccino  
Chief Operating Officer  
CCLA  
November 9, 2009

Elizabeth Poppell  
Fiscal Administrator  
DOE/Independent Schools  
November 2, 2009

Rory Reese  
Program Consultant/Education & Prevention Specialist  
DOH/Public Health Dental  
December 3, 2009

Tyrone Smith  
21st Century Sit Coord.  
Student Affairs  
November 2, 2009

Robin Spillias  
Lead Coord., Information & Publication Services  
DOE  
November 30, 2009
Stephen Kalifeh  
Chief Financial Officer  
Volunteer Florida  
December 10, 2009  

Dwight Kingsbury  
Pedestrian and Bicycle Safety Planner  
DOT - Law Enforcement Initiative  
October 23, 2009  

Sharon Traxler  
Traffic Safety Resources Prosecutor Program Coord.  
DOT  
January 4, 2010  

Dominique Waller  
GEAR UP Coach  
DOE  
January 4, 2010  

Contracts for Professional Services/Special Projects

Michelle R. Lopez  
Program Specialist  
DOE – McKay Scholarship Program  
Resigned – December 7, 2009  

Terrence Joyner  
Academic Coordinator  
DJJ  
Resigned – December 31, 2009  

Separations – Contracts & Grants Funding

Suzanne Harrell  
Budget Assistant  
Volunteer Florida  

Benny Ortega  
Maintenance Technician II  
Plant Operations  
January 1, 2010 – December 31, 2014

Peter Johnston  
Instructor  
Academic Support  
January 1, 2010 – December 31, 2014
Outside Employment

Clint Wells
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Laura Kreps
HR Generalist
CCLA
Cashier, Wal-Mart

Cristy Lafferty
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Holly Lofland
Coord., Pharmacy Technician
Center for Workforce Development
Volunteer, Tallahassee Memorial Hospital

Daniel Pena
Dance Event: Global Learning Event
History and Social Sciences
November 20, 2009

Sheryl Sandvoss
Assist with Sunshine Access Points
DOE - CLASP
November 1, 2009 – January 1, 2010

Tereasa Payne
Flute Recital: Global Learning Event
History and Social Sciences
October 19, 2009

Devin Kinch
Set Designer: Deathtrap Production
Communications & Humanities
November 1, 2009 – November 30, 2009

Teresa Sparks Libby
CAN OPS Instructor
Center for Workforce Development
September 18, 2009 – November 11, 2009

Guillermo Gonzalez
Adult Education Instructor
Center for Workforce Development
October 13, 2009

Tracy Lermont
Assist with Sunshine Access Points
DOE - CLASP
July 1, 2009 – October 30, 2009

Kristina Finch
Harp Recital: Global Learning Event
History & Social Sciences
October 19, 2009