November 17, 2008

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Attorney Invoice

Attorney invoices totaling $6,676.40 for the period September 2, 2008 through September 30, 2008 are recommended for approval.

Details are attached for information purposes.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:
Authorize payment of invoices as presented.
PROFESSIONAL SERVICES

09/02/2008 WRM 4.30 hrs. 537.50
- Review three e-mails from K. Nerona-Balog re: judicial question (.3);
- Three e-mails to K. Nerona-Balog re: judicial question (.3);
- Preparation of rough draft of Ghazvini Health Education Center property
- Lease (2.7);
- Telephone conference with T. Stallworth re: Ghazvini
- Property lease (.2);
- E-mail to R. Tolson re: Learning Commons Position
- Descriptions (.1);
- Analysis re: judicial question on student applications (.7);

09/03/2008 WRM 2.60 hrs. 325.00
- Review e-mail from K. Nerona-Balog re: background information for
- Admissions/enrollment (.1);
- Review e-mail from J. Chaires Lacey re: Learning Commons position descriptions (.1);
- Analysis re: Learning Commons position status - FLSA (.1);
- Dictation and preparation of correspondence to R. Tolson re: Learning Commons position status - FLSA (.5);

09/04/2008 WRM 2.20 hrs. 275.00
- Telephone conference with R. Tolson re: employee issues and complaint (.3);
- Telephone conference with R. Tolson re: grant employee issue (.2);
- Two telephone conferences with T. Linley re: grant employee issue (.2);
- Revise first draft of Ghazvini Health Education Center lease (1.5);

09/05/2008 WRM 2.10 hrs. 262.50
- Review two e-mails from T. Smith re: public records request for faculty file (.2);
- E-mail to T. Smith and R. Tolson re: public records request for faculty file (.1);
- Review two e-mails from B. Hollimon re: principal
- Trademark registration for TCC with attachment (.3);
- Two e-mails to T. Smith re: principal trademark registration for TCC (.2);
- Dictation and preparation of correspondence to T. Stallworth re: draft of Ghazvini
Health Education Center lease (.4); Review two e-mails from T. Smith re: principal trademark registration for TCC (.2); Two e-mails to B. Hollimon re: principal trademark registration for TCC (.2); Two telephone conferences with T. Linley re: loan of V. Fla. Foundation employee to V. Fla. Commission (.3); Two telephone conferences with R. Tolson re: loan of V. Fla. Foundation employee (.2);

09/05/2008 WRM 0.20 hrs. 25.00
  Telephone conference with R. Tolson re: public records request to Department of Financial Services (.1); E-mail to R. Tolson re: public records request (.1);

09/08/2008 WRM 0.30 hrs. 37.50
  Review e-mail from R. Tolson re: public records request for employee file (.1); Review e-mail from R. Tolson re: contract employee evaluation (.1); Review e-mail from J. Chapin re: fee waiver status (.1);

09/09/2008 WRM 2.40 hrs. 300.00
  Review and analysis of Florida statute 1009.25, 26 re: fee waiver and exception (.4); Telephone conference with J. Chapin re: fee waiver and exception (.1); E-mail to B. Holliman re: EWD copyright questions (.1); Receipt and review e-mail from T. Smith re: DSO and related items (.1); E-mail to T. Smith re: DSO's and related items (.1); Receipt and review e-mail from B. Holliman re: Trademark question (.1); E-mail to J. Chapin re: EWD Trademark question (.1); Receipt and review of two e-mails from B. Lesko re: Intelecom Contracts (.2); Telephone conference with R. Tolson re: contract employees evaluation (.1); Analysis re: Intelecom agreement and supplemental agreement (.5); Analysis re: contract employee evaluation, performance plan and related documents (.5); E-mail to R. Tolson re: contract employees evaluation (.1);

09/09/2008 WRM 0.10 hrs. 12.50
  E-mail to B. Sloan and B. Lesko re: Intelecom agreement;

09/11/2008 WRM 2.40 hrs. 300.00
  Telephone conference with J. Schilling re: SHS Agreement (.1); Receipt and review two e-mails from T. Smith re: DSO's and related items (.2); Two e-mails to T. Smith re: DSO's and related items (.2); Receipt and review e-mail from B. Sloan re: Intelecom agreements (.1); Receipt and review e-mail from T. Smith re: Trainer Agreement (.1); Receipt and review e-mail from P. Locascio re: COBA meeting (.1); Review and analysis of Trainers Agreement (.3); Review board agenda for 09/15/08 (.5); Receipt and review two e-mails from J. Chapin re: Tech @ Nite trademark registration (.2); Two e-mails to J. Chapin re: Tech @ Nite Trademark registration (.2); Dictation and preparation of correspondence to V. Cutcliffe re: public records request (.2); E-mail to T. Smith re: Trainer Agreement (.1); E-mail to B. Holliman re: Tech @ Nite trademark registration (.1);

09/11/2008 WRM 0.70 hrs. 87.50
Receipt and review of two e-mails from B. Holliman re: Tech @ Nite
Trademark registration (.1); Review Trademark Information Form (.1);
Analysis re: statutory fee exceptions and application (.5);

09/12/2008 WRM 5.40 hrs. 675.00
E-mail to J. Chapin re: fee exemption statute (.1); Analysis of fee
exemption statute application to EWD (.7); Receipt and review of e-mail
from J. Chapin re: fee exemption statute (.1); Analysis re: direct support
organization, not for profit and purposes (2.0); Receipt and review of
e-mail from T. Smith re: revised trainer agreement (.1); Receipt and
review of e-mail from B. Lesko re: Big Bend Area Health Care agreement
(.1); Receipt and review of e-mail from T. Gillian re: COBA meeting (.1);
E-mail to T. Gillian / CC Law re: COBA meeting (.1); Analysis -
contractual limitation on liability, waiver of sovereign immunity as
applied to Tallahassee Orthopedic Clinic Trainer agreement (1.6); E-mail
to T. Smith re: revised Trainer Agreement (.1); Review and analysis of
Big Bend Area Health Education Center agreement (.3); E-mail to B.
Sloan and B. Lesko re: Big Bend Area Health Education Center
agreement (.1);

09/12/2008 WRM 0.30 hrs. 37.50
Receipt and review of e-mail from B. Sloan re: Big Bend Health
Education Center agreement (.1); Telephone conference with B.
Mullowney re: COBA meeting (.2);

09/15/2008 WRM 2.70 hrs. 337.50
Analysis re: continued fee exemption statutes (.7); E-mail to J. Chapin re:
fee exception statutes (.2); Telephone conference with B. Spiers re: fee
and tuition (.1); Two telephone conferences with K. Nerona-Balog re:
fees and tuition (.3); Receipt and review of e-mail from J. Chapin re: fee
exception statutes (.1); Two telephone conferences with J. Alexander re:
fee exception questions (.2); Telephone conference with L. Kling re:
board quorum (.1); Analysis re: direct support organizations, uses (.4);
E-mail to T. Smith re: direct support organizations uses (.2); Telephone
conference with R. Tolson re: several human resources issues (.2); E-mail
to J. Alexander re: fee exception questions (.1); Receipt and review of
e-mail to J. Alexander re: fee exception questions (.1);

09/15/2008 WRM 1.90 hrs. 237.50
Attend Tallahassee Community College Board of Trustees meeting (1.0);
Analysis re: liability and employee (.9);

09/16/2008 WRM 2.80 hrs. 350.00
Receipt and review two e-mails from J. Murdaugh re: recruit physical
fitness (.2); Review and analysis of criminal justice documents re: recruit
physical fitness (.2); Two e-mails to J. Murdaugh re: recruit physical
fitness (.3); Analysis re: recruit physical fitness standards - PTLLEA (1.2);
Analysis re: Family Medical Leave Act initial procedure (.7); Receipt and
review of e-mail from S. Schroeder re: surplus property (.1); Receipt and
review of e-mail from S. Prouty re: surplus property (.1);

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<td>09/17/2008</td>
<td>Telephone conference with R. Tolson re: contract employee resignation and termination contract (.2); Receipt and review of e-mail from R. Tolson re: DROP estimates (.1); Two telephone conferences with R. Tolson re: DROP estimates (.3); Review and analysis of recent ruling, firearms at workplace statute (.2); Review and analysis of proposed A.D.A. legislation (.2); Receipt and review of e-mail from J. Alexander re: tuition and fees exemption (.1); E-mail to J. Alexander re: tuition and fees exception (.1); E-mail to J. Chapin re: tuition and fees exemption (.1); Receipt and review of e-mail from T. Smith with attachments and internet link re: public record request (.2); Two telephone conferences with T. Smith re: public records request (.2); E-mail to T. Smith re: public records request (.2); Analysis of DROP estimate information and availability for review (1.7);</td>
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<td>Review e-mail from B. Sloan re: Student Field Experience agreement (.1); Review and analysis of TCC/LCSB Student Field Expression (.8); E-mail to B. Sloan re: Student Field Experience agreement (.1); Telephone conference with J. Miller re: direct support organizations (.1);</td>
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<td>09/22/2008</td>
<td>Review e-mail from B. Sloan re: LCSB Student Field Experience agreement (.1); Three telephone conferences with R. Tolson re: contract employee and DRDP (.4); Review trademark attorney's invoice (.1); Dictation and preparation of correspondence to J. Schilling re: trademark attorney's invoice (.1); Telephone conference with J. Miller re: direct support organizations (.2); E-mail to T. Smith re: direct support organizations (.1); Review two e-mails from T. Linley re: employee transfer (.2); E-mail to T. Linley re: employee transfer (.1); Review e-mail from T. Smith re: direct support organizations (.1);</td>
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<td>Receipt and review of two e-mails from B. Lesko re: Tallahassee Community College grading system (.2); E-mail to B. Lesko re: Tallahassee Community College grading system (.1); Telephone conference with B. Holliman re: Tallahassee Community College grading system (.2);</td>
<td>0.80</td>
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system (.1); Review Tallahassee Community College grading system file (.4);

09/24/2008    WRM    0.60    hrs.    75.00
  Telephone conference with G. Dozier re: student records (.2); Telephone
  conference with B. Spiers re: student records (.1); Two telephone
  conferences with W. Rabon re: student records (.3);

09/25/2008    WRM    2.80    hrs.    350.00
  Telephone conference with B. Holliman re: grading system (.2); Two
  telephone conferences with B. Spiers re: student records (.3); Two
  telephone conferences with G. Dozier re: student records (.3); Receipt and
  review of three e-mails from B. Holliman re: grading system (.3); Four
  e-mails to B. Holliman re: grading system (.4); Telephone conference
  with student's mother re: student's Tallahassee Community College
  records (.1); Telephone conference with student re: her Tallahassee
  Community College records (.1); E-mail to J. Chapin re: Tech@Nite (.1);
  Receipt and review of two e-mails from T. Smith re: employee question
  (.2); E-mail to T. Smith re: employee question (.1); Two conferences with
  G. Dozier re: Tallahassee Community College records (.3); Receipt and
  review of subpoena for Tallahassee Community College student records
  (.1); Two e-mails to B. Sloan re: grading system (.3);

09/25/2008    WRM    1.30    hrs.    162.50
  Receipt and review of two e-mails from B. Sloan re: grading system (.2);
  Receipt and review of e-mail from B. Lesko re: grading system (.1); Brief
  scan of student records (.2); Two telephone conferences with T. Smith re:
  request for records, O.P.S. employees (.3); Two telephone conferences
  with J. Schilling re: two O.P.S. employees (.4); Telephone conference
  with M. Clark re: O.P.S. employees (.1);

09/26/2008    WRM    1.70    hrs.    212.50
  Receipt and review of two e-mails from B. Sloan re: grading system (.2);
  Receipt and review of correspondence from M. Schlein re: public records
  request (.1); Three telephone conferences with B. Holliman re: grading
  system (.4); E-mail to J. Murdaugh and R. Tolson re: public records
  request (.1); Telephone conference with B. Lesko re: grading system (.1);
  Telephone conference with R. Tolson re: FMLA leave return (.1); Receipt
  and review of e-mail from R. Tolson re: public records request (.1);
  E-mail to B. Holliman re: grading system (.1); Receipt and review of
  e-mail from J. Murdaugh re: public records request (.1); E-mail to J.
  Murdaugh and R. Tolson re: public records request (.1); Receipt and
  review of e-mail from Tech@Nite (.1); Receipt and review of e-mail from
  B. Holliman re: Tech@Nite (.1); Receipt and review of e-mail from B. Mullowney
  re: Community College attorneys meeting (.1);

09/26/2008    WRM    0.20    hrs.    25.00
  Telephone conference with B. Sloan re: group campus access;

09/29/2008    WRM    2.20    hrs.    275.00
Review e-mail from T. Gillam re: community college attorney meeting (.1); Review e-mail from P. Locascio re: community college attorney meeting (.1); Review e-mail from B. Sloan re: campus soliciting (.1); Analysis re: campus solicitation (.3); Telephone conference with B. Sloan re: campus solicitation (.2); Analysis re: FMLA - return to work (.8); Review e-mail from B. Hollimon re: Tech@Nite (.1); Telephone conference with L. Shields re: public records request (.1); E-mail to J. Murdaugh and R. Tolson re: public records request (.1); Review e-mail from R. Tolson re: public records request (.1); Review e-mail from B. Hollimon re: grading system (.1); E-mail to B. Sloan re: grading system (.1);

09/30/2008 WRM 1.60 hrs. 200.00
Review e-mail from C. Biron re: grading system (.1); Review e-mails (x2) from B. Holliman re: grading system (.2); E-mail to B. Holliman re: grading system (.1); E-mail to B. Sloan re: grading system (.1); E-mails to and from R. Tolson re: FMLA return to work (.2); Telephone conference with R. Tolson re: employee claims and follow-up (.2); Review e-mail from R. Tolson re: employee claims and follow-up (.1); Review e-mail from N. Sneed with report re: employee claims (.2); Dictation and preparation of correspondence to TCC employee re: employee claims (.2); Review e-mail from B. Mullowney re: community college attorney meeting agenda (.1); E-mail to R. Tolson re: employee claims (.1);

Total Fees $6,662.50

EXPENSES

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Total Expenses $13.90

Billing Summary - Summary by Timekeeper

Mabile, William R. 53.30 hrs 125.00 /hr $6,662.50

TOTAL 53.30 hrs $6,662.50

Total fees for this matter $6,662.50

Total disbursements for this matter $13.90

Total balance now due $6,676.40