May 17, 2010

M E M O R A N D U M

TO: District Board of Trustees

FROM: Barbara R. Sloan, President

SUBJECT: Quarterly Procurement / Bid Update

Item Description:
Provide the Board Quarterly Procurement / Bid Update.

Overview:
The purpose of this memo is to provide the Board the quarterly procurement / bid update for the Third Quarter FY 2010 (January – March 2010) and Fourth Quarter FY 2010 (April – June 2010)

Salient Facts:
Bids Awarded: Third Quarter FY 2010 (January – March 2010)


Electrical Infrastructure Upgrades, Project 1 & 2. ITB 2010-07. Bids Due: March 5, 2010. Bid Opening: March 5, 2010. Bids were received from five (5) vendors. The bid was awarded to Sun Coast Electric Inc. for the amount of $268,709.00. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Current Open Bids: Third Quarter FY 2010 (January – March 2010)

Coffee Shop Operations, RFP 2010-08. Proposals Due: March 25, 2010. Proposal Opening: March 26, 2010. Proposals were received from three (3) vendors. Staff is in the process of reviewing those bids. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Applications for Contractors Pre-Qualification. RFQ 2010-01. Pre-Qualifications Due: March 23, 2010. Request Opening: March 24, 2010. A total of 29 proposals were
received. Staff is in the process of reviewing those proposals. The Contract Manager is C.A. (Tony) Stallworth, Facilities Planning and Construction.

Bids Awarded to Date: Fourth Quarter FY 2010 (April – June 2010)

Network Cabling Installation and Services. RFP 2010-12. Proposals Due: April 5, 2010. Proposal Opening: April 6, 2010. Three proposals were received. The award was made to Delta Technologies, Inc. The Contract Manager is Ed Wilson, Information Technology.


Past Actions:
A Procurement / Bid update is provided to the Board on a quarterly basis.

Future Actions:
No future actions are required by the Board for this item.

Funding/Financial Matters:
No funding required.

Staff Resource:
Teresa Smith

Recommended Action:
No action required. Information only.