June 05, 2008

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

RE: Grants and Contracts – TCC as Fiscal Agent

The following are recommended for approval:

RECEIPT, AMENDMENT, EXTENSION OF RESOURCES

1) Organization: CollegeCenter for Library Automation (CCLA) – “Ask a Librarian” Virtual Reference Service
   Scope of Service: This funding is a sub-grant from the Tampa Bay Consortium (TBLC). These funds allow CCLA to provide services in support of the development of the statewide virtual reference service, as a collaborative partner with TBLC.
   Effective Date: 10/1/08 – 9/30/09
   Contract Amount: $130,000
   Indirect Rate: 0%
   Requested Board Action: Authorize receipt of funds to continue collaborative support of the virtual reference service

2) Organization: Florida Sterling Council
   Scope of Service: To serve as fiscal agent for FY 2008-2009 providing contracted staff in support of an Organizational Performance Excellence Program
   Effective Date: 07/01/08 – 6/30/09
3) Organization: The Commission for the Transportation Disadvantaged (CTD)
Scope of Service: To provide contracted staff to manage the CTD Medicaid Non Emergency Transportation program during FY 2008-2009.
Effective Date: 7/1/08 – 6/30/09
Contract Amount: $165,000
Indirect Rate: 12%, $17,678.57
Requested Board Action: Authorize receipt of funds for the Medicaid Non Emergency Transportation Program

4) Organization: Dept. of Financial Services – Class Action
Scope of Service: To serve as fiscal agent for FY 2008-2009 providing contracted staff to support the DFS Class Action Program.
Effective Date: 7/1/08 - 6/30/09
Contract Amount: $137,500
Indirect Rate: 8%, $10,185.18
Requested Board Action: Authorize receipt of funds for FY 2008-2009 for the DFS – Class Action Program

5) Organization: Volunteer Florida - Commission on Community Service
Scope of Service: To serve as fiscal agent for FY 2008-2009 providing contracted staff to support the Volunteer Florida - Department of Community Affairs program. The scope of work for this funding includes funding and administering national service (AmeriCorps) programs and community volunteer initiatives; managing volunteers and donations locally, nationally during times of disaster through ESF 15; providing training and technical assistance on issues related to volunteerism and civic engagement; developing and strengthening collaborative partnerships and promoting and supporting the inclusion of persons with disabilities in national service.
Effective Date: 7/1/08 - 6/30/09
Contract Amount: $300,000
6) Organization: Volunteer Florida – Commission on Community Service
Scope of Service: To serve as fiscal agent for FY 2008-2009 to provide contracted staff for administrative functions for Volunteer Florida. The scope of work for this funding includes funding and administering national service (AmeriCorps) programs and community volunteer initiatives; providing training and technical assistance on issues related to volunteerism and civic engagement; developing and strengthening collaborative partnerships throughout Florida and nationally when appropriate.

Effective Date: 07/01/08 – 6/30/09
Contract Amount: $627,495.00
Indirect Rate: 4.6%, $27,595.38
Requested Board Action: Authorize receipt of funds for FY 2008-2009

7) Organization: State of Florida - Mobile Home Refit Project
Scope of Service: To serve as administrative entity for continued implementation of the Mobile Home Tie-Down Program as described in Section 215.559 4(a) F.S. The option to extend the contract with Windstorm Mitigation, Inc. is being exercised, which will extend the contract through FY 2008-2009.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $2,800,000
Indirect Rate: 5%, $133,333.33
Requested Board Action: Authorize receipt of funds for the continuation of the Mobile Home Refit Project and the extension of the existing contract with Windstorm Mitigation, Inc. through FY 2008-2009.

8) Organization: Department of Corrections – Special Education Teacher’s Aides Program
Scope of Service: To serve as fiscal agent for fiscal years 2008-2009 and 2009-2010 providing contracted staff for one Operations Analyst I position and 18 Special Education Teacher’s Aides positions. These aides will assist special education teachers in providing one-on-one instruction to special education inmates.

Effective Date: 8/1/08 – 7/31/2010
<table>
<thead>
<tr>
<th>Contract Amount</th>
<th>Indirect Rate</th>
<th>Requested Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>$1,363,565.91</td>
<td>8%, $101,004.89</td>
<td>Authorize receipt of funds to continue the Department of Corrections Special Education Teacher’s Aides Program</td>
</tr>
</tbody>
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**9) Organization:**
**Scope of Service:**
Florida Community Colleges Activities Association
To serve as fiscal agent for FY 2008-2009 securing the services of James Blackburn as Executive Director of FCCAA. Mr. Blackburn shall administer and develop the FCCAA program at the state level and render an annual report to the FCCAA Presidents Assembly.

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Contract Amount</th>
<th>Indirect Rate</th>
<th>Requested Board Action</th>
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<tbody>
<tr>
<td>7/1/08 - 6/30/09</td>
<td>$108,000</td>
<td>2% (of base salary) $1,717</td>
<td>Authorize receipt of funds for FY 2008 - 2009</td>
</tr>
</tbody>
</table>

**10) Organization:**
**Scope of Service:**
Department of Health-Staffing Services
To continue to serve as fiscal agent for FY 2008-2009, FY 2009-2010 and FY 2010-2011. Services will be limited to the recruitment and placement of personnel within the department’s programs and bureaus (CO0G2). (This will be funded by DOH using internal grant funding).

<table>
<thead>
<tr>
<th>Effective Date</th>
<th>Contract Amount</th>
<th>Indirect Rate</th>
<th>Requested Board Action</th>
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<tbody>
<tr>
<td>7/1/08 – 6/30/11</td>
<td>$13,000,000</td>
<td>Progressive: (6.5%, 7%, 8%), $868,952.49</td>
<td>Authorize receipt of funds for the Dept. of Health-Staffing Services Contract</td>
</tr>
</tbody>
</table>

**11) Organization:**
**Scope of Service:**
Department of Health-Staffing Services
To continue to serve as fiscal agent for FY 2008-2009, FY 2009-2010 and FY 2010-2011. Services will be limited to the recruitment and placement of personnel within the department’s programs and bureaus (CO0F9). (This will be funded by DOH using general revenue funding).

<table>
<thead>
<tr>
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<th>Indirect Rate</th>
<th>Requested Board Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>7/1/05 – 6/30/08</td>
<td>$13,000,000</td>
<td>Progressive: (6.5%, 7%, 8%), $868,952.49</td>
<td>Authorize receipt of funds for the Dept. of Health-Staffing Services Contract</td>
</tr>
</tbody>
</table>
II. COMMITMENTS, EXPENDITURES, CONTRACTS FOR SERVICES

1) Organization: CollegeCenter for Library Automation (CCLA)
   Contractor: Avalanche Partnership
   Scope of Service: Annual renewal of lease for CCLA centralized computing facility in Innovation Park.
   Effective Date: 7/1/08 – 6/30/09
   Contract Amount: $529,400
   Requested Board Action: Authorize the acquisition of services

2) Organization: CollegeCenter for Library Automation (CCLA)
   Contractor: City of Tallahassee
   Scope of Service: Annual utility costs for CCLA centralized computing facility in Innovation Park.
   Effective Date: 7/1/08 – 6/30/09
   Contract Amount: $180,000
   Requested Board Action: Authorize the acquisition of services

3) Organization: CollegeCenter for Library Automation (CCLA)
   Contractor: Ex Libris USA, Inc.
   Scope of Service: Annual software maintenance, development and support costs as part of the legislatively mandated joint community college and university library system effort.
   Effective Date: 7/1/08 – 6/30/09
   Contract Amount: $620,000
   Requested Board Action: Authorize the acquisition of services

4) Organization: CollegeCenter for Library Automation (CCLA)
   Contractor: Sun Microsystems
   Scope of Service: Hardware purchases and maintenance contracts to support the operations and ongoing development of library software and services as a part of the legislatively mandated joint university and community college system effort. (State Contract No. 250-000-03-1)
   Effective Date: 7/1/08 – 6/30/09
   Contract Amount: $725,000
   Requested Board Action: Authorize the acquisition of services

5) Organization: CollegeCenter for Library Automation (CCLA)
   Contractor: SunGard
   Scope of Service: Provides disaster recovery services, which allows CCLA the ability to recover computing operations and resume day-to-day mission critical activity in the event of a
6) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: CISCO Systems (Through Hayes Computer Systems, Inc.)
Scope of Service: Sole Source Contract Justification: Continued use of network configuration required CISCO equipment to support the operations of CCLA telecommunication network serving the libraries of the 28 community colleges of Florida.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $75,000
Requested Board Action: Authorize the acquisition of services

7) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: Dell Equipment
Scope of Service: Sole Source Contract Justification: Continued use of standardized equipment for the LINCC workstation projects and internal CCLA office automation standardization. Community college statewide contract pricing will be utilized wherever possible in this relationship. [Manatee Community College RFP 2001-0...
Dell Contract No. 02000014]

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $750,000
Requested Board Action: Authorize the acquisition of services

8) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: Docutek Information Systems, Inc.
Scope of Service: Annual renewal from original developer/vendor for maintenance for VRLPlus software and authority to acquire additional licenses to serve additional institutions as part of the Virtual Library project funded by a federal Library Services and Technology Act (LSTA) grant. CCLA, Tampa Bay Library Consortium and 91 libraries currently participate in the “Ask a Librarian” project. [TCC Contract No. DOCU-0171.AGT.06b]

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $95,000
Requested Board Action: Authorize the acquisition of services

9) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: Information Systems of Florida

Scope of Service: Provide annual update to the funding feasibility study previously submitted to the Technology Review Workgroup (TRW) of the Florida Legislature. Provide review, consultation, and study relative to CCLA technological issues in the legislative budget process. Provide consultation and technical support as part of CCLA's participation in the legislatively mandated joint effort by the university and community colleges to utilize a single automated library system software vendor. [State Contract No. 973561061]

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $75,000
Requested Board Action: Authorize the acquisition of services

10) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: Synedic Solutions LLC
Scope of Service: Sole Source Contract Justification: Annual subscription for Synedic Solutions LLC, a subsidiary of R.R. Bowker LLC ("Synedtics"). Synedtics is the sole source provider of the online library Catalog Enrichment Service. The service is unique in the industry in providing components unavailable from any other vendor for libraries using the Ex Libris Aleph software. The arrangement, composition and compilation of the material contained in the Catalog Enrichment Service are unique to Synedtics and available only from Synedtics/Bowker due to copyright.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $46,000
Requested Board Action: Authorize the acquisition of services

11) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: TallahasseeFiber Loop/Northwest Regional Data Center (NWRDC)
Scope of Service: Annual contract provides committed CCLA access and use of the Tallahassee Fiber Loop (TFL) which is a 13 mile ring of telecommunications fiber that connects to multiple educational and communications entities in Tallahassee. Northwest Regional Data Center operates the resource.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $100,000
Requested Board Action: Authorize the acquisition of services

12) Organization: CollegeCenterfor Library Automation (CCLA)
Contractor: Florida Lambda Rail/Florida State University
Scope of Service: Annual contract provides access to the Florida Lambda Rail. FLR is a high-performance experimental, research and production networking and support infrastructure that enables participants and their partners to take part in advanced research, education and economic development activities. This service in combination with the Tallahassee Fiber Loop constitutes CCLA’s access to the national Internet 2 project and redundant access to disaster recovery facility in Phoenix, Arizona.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $100,000
Requested Board Action: Authorize the acquisition of services

13) Organization: College Center for Library Automation (CCLA)
Contractor: Bob Wilson Consulting
Scope of Service: Sole Source Contract Justification: Bob Wilson, recently retired from Interaction Associates (I/A), was the assigned instructor for proprietary IA training. Because of his eight years of unique experience with CCLA, he now delivers customized onsite consultation and support services for CCLA management and staff in practical applications and use of Interaction Associates organizational development training in high technology environments.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $45,000
Requested Board Action: Authorize the acquisition of services

14) Organization: College Center for Library Automation (CCLA)
Contractor: Mainline Information Systems, Inc.
Scope of Service: Continued use of standardized equipment as part of the core LINCC centralized computing facility with Mainline Information Systems, Inc., as an authorized IBM reseller. GSA Contract No. 70 (GS-35F-0216L)

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $300,000
Requested Board Action: Authorize the acquisition of services

15) Organization: College Center for Library Automation (CCLA)
Contractor: The Gartner Group, Inc.
Scope of Service: Annual renewal of the ongoing CCLA contract with Gartner Group for the standard Information Technology Research and Consulting Services package. In addition, CCLA will continue participation in the Gartner Executive Program. The program provides additional learning and networking opportunities for CCLA management and staff.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $300,000
Requested Board Action: Authorize the acquisition of services
16) Organization: CollegeCenter for Library Automation (CCLA)
Contractor: Martin Training Associates -
Scope of Service: On-site training for CCLA management and staff in technology based organizational development, Project Management Institute professional development certification, and “matrix management” approaches used in high technology environments. Training includes certification of CCLA staff members in these technologies and it will be their responsibility to train all future employees as part of CCLA new staff orientation.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $80,000
Requested Board Action: Authorize the acquisition of services

17) Organization: CollegeCenter for Library Automation (CCLA)
Contractor: Agilysis, Inc.
Scope of Service: Agilysis, Inc. is an authorized Sun Microsystems maintenance service provider. This company will provide hardware and software maintenance to support the operation of CCLA’s statewide library and information resources for the state’s 28 community colleges and their students. [State Contract 250-000-03-01]

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $75,000
Requested Board Action: Authorize the acquisition of services

18) Organization: CollegeCenter for Library Automation (CCLA)
Contractor: Teamquest -
Scope of Service: Annual software maintenance renewal from vendor for managing systems performance of mission-critical applications. This commitment will be purchased based on GSA Schedule 70.

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $75,000
Requested Board Action: Authorize the acquisition of services

19) Organization: CollegeCenter for Library Automation (CCLA)
Contractor: Statewide Access to Electronic Resources –
Scope of Service: Continue to serve as the fiscal agent for FY 2008 and 2009. (State Contract No. 97350106-ACS)

Effective Date: 7/1/08 – 6/30/09
Contract Amount: $75,000
Requested Board Action: Authorize the acquisition of services
**Scope of Service:** Annual contract renewal for electronic library resources purchased cooperatively by CCLA on behalf of the 28 community colleges of Florida through both specific state funding and institutionally contributed funds. Note: Each of the databases, E-books, E-journals, and other E-content is sole source due to copyright restrictions and is only available from the copyright holder or designated provider.

**Effective Date:** 7/1/08 – 6/30/09

**Contract Amount:** $4,900,000.00

**Requested Board Action:** Authorize the acquisition of services

**Vendors & Databases:**

**ABC-CLIO**
American History
Ancient World History
World History
World Geography
Issues
Social Sciences Solutions databases
eBooks

**ARTStor**
ARTStor

**CambridgeUniversityPress**
Historical Statistics of the United States

**ColumbiaUniversityPress**
Granger’s World of Poetry

**CQ Press**
CQ Researcher
CQ Researcher Plus Archive
CQ Global
CQ Weekly

**EBSCO**
Academic Search Complete/Business Complete Package
Associates Program Plus
Biography Collection Complete
Book Index with Reviews
ERIC via EbscoHost
Health Source Nursing Package
HistoryReference Center
Hardware purchases and maintenance contracts to...

7/1/08

$75,000

7/1/08

CISCO Systems (Through Hayes Computer Systems, Inc.)

$4,900,000.00

07/01/08

$165,000

$100,000

$13,000,000

June 05, 2008

Authorize the contracts and subcontracts as noted

Index to Legal Periodicals Full Text

Humanities Full Text

Wilson

Twayne Authors Series

Solinet

Syndetics Solutions

Oxford English Dictionary

Grove Art Online

Business II

Arts & Sciences Complement

Hoovers

Literature in Context

Facts.com

Britannica.com Premium Service

Encyclopedia Britannica, Inc.

Humanities International Complete

CINAHL Plus with Full Text

Communication and Mass Media

COIN

Alternative Health

PsycARTICLES

Clinical Pharmacology

Funk & Wagnall’s New World Encyclopedia

Library Information Science and Technology Abstracts

MAS Ultra School Edition

Primary Search

Regional Business News

Medline with Full Text

Literary Reference Center

Education Research Completes

International Security and Counter Terrorism

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Encyclopedia Britannica, Inc.

Britannica.com Premium Service

Facts.com

Issues and Controversies

GreenwoodPress

E-books

Daily Life Online

World Cultures

Critical Companions

Literature in Context

Hoovers

Hoovers Premium

JSTOR

Arts & Sciences I-IV

Arts & Sciences Complement

Biological Sciences

Business II

General Science Collection

LexisNexis

LexisNexis Academic

NewsBank

America’s Newspapers
OCLC
NetLibrary e-Books

Oxford University Press
Grove Art Online
Grove Music Online
Oxford English Dictionary
Oxford Digital Reference Shelf
Oxford Reference Online Premium

Proquest
Criminal Justice Periodicals Index
New York Times (Historical)
Nursing Journals
SIRS Researcher, Renaissance
Government Reporter, Web Select
LION

RR Bowker
Syndetics Solutions

Solinet
Solinet NetLibrary Shared VIII

Thompson/Micromedex
Physician’s Desk Reference Electronic Library

Thomson Gale
Health and Wellness Resource Center
Health Reference Center Academic
Alternative Health Module
Literature Resource Center
Biography Resource Center
Custom Newspapers
Science Resource Center
Opposing Viewpoints Resource Center
Gale Virtual Reference Library eBooks
Access Fee
Gale Virtual Reference Center Frontline Collection
Testing and Education Reference Center
Twayne Authors Series
Nursing Resource Center
Academic OneFile

Wilson
Applied Science & Technology Full Text
Army Full Text
Biography Index
Biological & Agricultural Index Plus
Book Review Digest Plus
Essay and General Literature Index
Education Full Text
General Science Full Text
Humanities Full Text
Index to Legal Periodicals Full Text
Library Literature & Information Science Full Text
OmniFile Full Text, Mega Edition
Readers’ Guide Full Text
Social Sciences Full Text
Wilson Business Full Text
Wilson Science Complete

World Book
World Book Advanced

**Requested Board Action:** Authorize the acquisition of services

**Staff Resources:** Teresa Smith

**Recommended Action:**
Authorize the contracts and subcontracts as noted