January 26, 2009

MEMORANDUM

TO: District Board of Trustees

FROM: William D. Law, Jr., President

SUBJECT: Attorney Invoice

Attorney invoice totaling $6,552.75 for the period November 1, 2008 through November 30, 2008 are recommended for approval.

STAFF RESOURCE: TERESA SMITH

RECOMMENDED ACTION:
Authorize payment of invoices as presented.
PROFESSIONAL SERVICES

11/03/2008 WRM 6.60 hrs. 825.00
Receipt and review of e-mail from R. Tolson re: FMLA questions (.2);
Two telephone conferences with R. Tolson re: FMLA questions (.5);
Receipt, review e-mail from R. Tolson re: retirement options (.1);
Analysis re: statutes - cross-reference FMLA, recent questions (1.3);
Conference with R. Tolson, S. Search, and V. Mayes re: FCHR complaint
(1.0); Conference with J. Chapin and R. Tolson re: FMLA questions (.8);
Receipt and review of e-mail from J. Schilling re: travel reimbursement
(.1); Begin review of documents to prepare response to FCHR questions
(2.6);

11/04/2008 WRM 3.90 hrs. 487.50
Telephone conference with L. Mathis re: response to FCHR questions
(.2); Two telephone conferences with J. Schilling re: whistleblower
complaint (.2); Telephone conference with J. Schilling re: travel
reimbursement (.1); Telephone conference with R. Tolson re: FCHR
questions (.1); Two e-mails to B. Ellison re: whistleblower complaint (.2);
Receipt and review of e-mail from B. Ellison re: whistleblower complaint
(.1); Preparation of statement/answer to recent questions from FCHR
(2.5); Analysis re: methods of travel reimbursement (.5);

11/05/2008 WRM 4.90 hrs. 612.50
Receipt and review of e-mail from B. Sloan re: Blackboard Services
contract (.1); Review and analysis of statement of work between TCC and
Blackboard (.4); E-mail to B. Sloan re: Blackboard Services contract (.1);
Receipt and review of e-mail from R. Tolson re: initiation of grievance
procedure (.1); Two telephone conferences with R. Tolson re: initiation of
grievance procedure (.4); Receipt and review of e-mails/correspondence
re: background information re: initiation of grievance procedure (.4);
Continued preparation of statement in response to FCHR questions (3.2);
E-mail to J. Murdaugh and R. Tolson re: public records request to
Department of Financial Services (.1); Receipt and review of e-mail from
J. Murdaugh re: public records request to Department of Financial
Services (.1);
11/05/2008  WRM  2.30 hrs.  287.50
Dictation and preparation of correspondence to V. Mayes re: response to FCHR questions (.2); Continued analysis of statutory travel reimbursement (.8); Telephone conference with J. Schilling re: travel reimbursement (.2); Receipt and review of e-mail from D. Godsill re: whistleblower complaint (.1); Telephone conference with D. Godsill re: whistleblower complaint (.1); Two telephone conferences with J. Schilling re: whistleblower complaint (.2); Telephone conference with R. Bush re: whistleblower complaint (.2); Telephone conference with V. Mayes re: whistleblower complaint (.4); Begin review of Blackboard contract documents (.3);

11/06/2008  WRM  3.30 hrs.  412.50
Receipt and review of five e-mails from S. Search re: response to FCHR questions (.5); Four e-mails to S. Search re: response to FCHR questions (.4); Receipt and review of two e-mails from V. Mayes re: response to FCHR questions (.2); Revise response to FCHR complaint per V. Mayes and S. Search (.4); Two e-mails to R. Tolson re: response to FCHR questions (.2); Telephone conference with J. Schilling re: whistleblower complaint (.1); Receipt and review of e-mail from R. Tolson re: response to FCHR questions (.1); Receipt and review of e-mail to R. Tolson with executed sworn statement by V. Mayes re: FCHR complaint (.1); Prepare exhibits for response to FCHR questions (1.2); Receipt and review of e-mail from R. Tolson with list of positions held re: FCHR complaint (.1);

11/06/2008  WRM  2.00 hrs.  250.00
Revise second sworn statement re: FCHR complaint (.2); Receipt and review of e-mail from D. Godsill re: whistleblower complaint (.1); Receipt and review of e-mail from J. Schilling re: whistleblower complaint (.1); Complete review of Blackboard Services contract and amendment (.8); E-mail to B. Sloan re: Blackboard Services contract (.1); Receipt and review of e-mail to B. Ellison re: whistleblower complaint (.1); Receipt and review of e-mail from B. Sloan re: Blackboard Services contract (.1); Dictation and preparation of correspondence to L. Mathis re: FCHR complaint (.2); Telephone conference with N. Sneed re: FCHR complaint (.1); Receipt and review of e-mail from S. Search re: FCHR complaint and statement (.1); Receipt and review of e-mail from N. Sneed re: FCHR complaint and S. Search statement (.1);

11/10/2008  WRM  2.40 hrs.  300.00
Receipt and review of e-mail from B. Mullowney re: information from community college attorney meeting (.1); Receipt and review of two e-mails from T. Smith re: Orange County school contract (.2); Review and analysis of Orange County schools contract (.5); E-mail to T. Smith re: Orange County schools contract (.2); Receipt and review of e-mail from B. Sloan re: Dental Hygiene Evaluation agreement (.1); Telephone conference with B. Leinback re: materials from community college attorney meeting (.1); Receipt and review of e-mail from T. Smith re: Smarthinking contract (.1); Receipt and review of e-mail from T. Smith re: Charter School startup (.1); Receipt and review two e-mails from R. Tolson with attached memo re: work environment question (.3); Telephone conference with R. Tolson re: work environment question (.2); Review and analysis of Charter School start-up grant (amended) (.5);
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<tr>
<td>11/10/2008</td>
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<td>0.70</td>
<td>E-mail to T. Smith re: Charter School start-up grant (.1); Review and analysis of statement of work/memo agreement with Smarthinking (.4); E-mail to T. Smith re: analysis of Smarthinking agreement and memo (.2);</td>
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<td>11/12/2008</td>
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<td>Telephone conference with B. Leinback re: community college workforce questions (.2); Receipt and review of correspondence from FCHR re: information request (.1); Two telephone conferences with R. Tolson re: employee grievance (.4); Receipt and review of three e-mails from R. Tolson re: employee grievance (.3); Receipt and review of four e-mails from C. Dominguez, T. O'Hern, D. Bennett and M. Miller re: serving alcohol at college events (.3); E-mail to R. Johnston re: serving of alcohol at campus events (.1); Receipt and review of 4-mails from C. Dominguez re: community college attorneys' list (.1);</td>
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<td>Receipt and review of e-mail from R. Tolson re: employee grievances (.1); E-mail to R. Tolson re: employee grievances (.1); Receipt and review of e-mail from T. Smith re: Egyptian student agreement (.1); E-mail to T. Smith re: Egyptian student agreement (.1); Telephone conference with B. Law re: salary increment (.1); Attend 11-17-08 Board meeting (1.6); Conference with R. Tolson re: personnel questions (.3); Conference with C. Stallworth re: vendor lease and Ghazvini lease (.2); Conference with T. Smith, J. Schilling and B. Jones re: copying services contract (.2);</td>
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<td>E-mails to and from M. Schlein re: public records request to Dept. of Financial Servcies (.2); Telephone conference with L. Shields re: public records request to Dept. of Financial Services (.2); E-mails to J. Murdaugh and R. Tolson re: same (.1); Prepare e-mail to M. Haney re: Ghazvini Health Education lease (.1); Review e-mail from R. Tolson re: employee grievance (.1); E-mails to and from T. Stallworth re: vendor lease (.3); E-mails to and from J. Miller re: dependent health insurance (.2);</td>
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**Property lease (.1); Receipt and review of two e-mails from R. Tolson re: department health plan coverage (.2); E-mail to J. Miller re: dependent health plan coverage (.1); E-mail to R. Tolson dependant health plan coverage (.1); Receipt and review of e-mail from R. Tolson re: FMLA issues (.1); Receipt and review of e-mail from R. Tolson re: employee concerns (.1); Receipt and review of two e-mails from T. Stallworth re: vendor lease (.2); E-mail to T. Stallworth re: vendor lease (.1); Receipt and review of e-mail from T. Gray re: whistleblower complaint (.1); Receipt and review of e-mail froms. Graddick re: public records request to Department of Financial Service (.1);**

**11/20/2008**
- Receipt and review of e-mail from A. Geraci re: 5% holdback (.1); Two e-mails to J. Schilling re: 5% hold back (.2); Receipt and review of two e-mails from B. Leinback re: intellectual property agreement (.2); Two e-mails to B. Leinback re: intellectual property agreement (.2); Two telephone conferences with T. Gray re: whistleblower complaint (.5); Telephone conference with R. Tolson re: employee complaints (.2); Receipt and review of e-mail from J. Schilling re 5% hold back (.1); Review and analysis of vendor lease and amendments to lease (.7); Telephone conference with T. Stallworth re: vendor lease amendment (.2); E-mail to T. Stallworth re: vender lease amendment (.2); Receipt and review of three e-mails from R. Tolson re: employee grievance (.3); Prepare documents for review by T. Gray re: whistleblower complaint (.5); Dictation and preparation of correspondence to T. Gray re: whistleblower complaint (.3); E-mail to J. Schilling, R. Tolson re: whistleblower complaint (.1);**

**11/21/2008**
- E-mails to and from T. Smith re: IKON Agreement and ELM Financial Aid Agreement (.3); Review and analysis of IKON Agreement (1.8); Begin review and analysis of ELM Agreement (.6);**

**11/23/2008**
- Receipt and review of e-mail from J. Schilling re: Salter Mitchell agreement (.1); Review and analysis of Salter Mitchell agreement (.3); E-mail to J. Schilling re: Salter Mitchell agreement (.1); Continued analysis re: law related to Ikon agreement (.9); Dictation and preparation of correspondence to T. Smith re: Ikon agreement (.5); Receipt and review of e-mail to T. Smith re: Ikon agreement (.1); E-mail to T. Smith re: Ikon agreement (.1); Telephone conference with B. Law re: inquiry Sunshine Act (.2); Review, analysis of Florida Statute re: B. Law inquiry concerning Sunshine Act (2.3);**

**11/24/2008**
- E-mails to and from T. Johnston re: PortoFino Security System claim (.3); Review e-mail from S. McKenzie re: 5% fund hold back (.1); Review e-mail from T. Smith re: Ikon agreement (.1); Prepare e-mail to J. Murdaugh and R. Tolson re: public records request (.1); Telephone conference with R. Tolson re: employee grievance (.2); Analysis of ADA and FMLA applied to employee grievance (.8); Complete review and analysis of ELM Agreement for financial aid (.7); E-mails to and from T. Smith re: ELM Agreement (.3); E-mails to and from B. Sloan re: FCHR
claims (.2); Review e-mail from V. Mayes re: FCHR claim (.1);

11/24/2008 WRM 1.00 hrs. 125.00
Review and analysis of FCHR Determination and Investigation Report (.4); Prepare correspondence to B. Sloan re: same (.3); Telephone conferences (x2) with J. Schilling re: IKON Agreement and insurance provision (.2); Review e-mail from R. Tolson re: FCHR Determination (.1);

11/26/2008 WRM 0.30 hrs. 37.50
Two telephone conferences with B. Law re: Sunshine Act (.2); Receipt and review of e-mail from B. Law re: Sunshine Act (.1);

| Total Fees | $6,400.00 |

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<td>06/30/2008 E105 Long distance telephone (actual charges) - conference with B. Mulloway</td>
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<td>09/18/2008 E105 Long distance telephone (actual charges) - conference with Jeanne Miller</td>
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<td>09/22/2008 E105 Long distance telephone (actual charges) - conference with Jerome Miller</td>
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<td>11/19/2008 E101 Copy Charges - 63 copies at .10 each</td>
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<td>11/24/2008 E102 Department of Financial Services; Outside copies</td>
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| Total Expenses | $152.75 |

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- Total fees for this matter $6,400.00
- Total disbursements for this matter $152.75
- Total balance now due $6,552.75