April 20, 2009

MEMORANDUM

TO: District Board of Trustees
FROM: William D. Law, Jr., President
SUBJECT: Attorney Invoices

Item Description:
Request for approval to pay the Board's Attorney.

Overview:
On a monthly basis, the Board's Attorney submits an invoice for services provided.

Salient Facts:
The College's Attorney is hired by the Board under the authority of Section 1001.64(25), Florida Statutes, and for this reason invoices are brought for approval.

Past Actions:
Attorney fees and expenses charged in fiscal year 2008-2009, through March 24, 2009 total $68,741.70.

Future Actions:
Monthly invoices will be presented as they are submitted by the Attorney.

Funding/Financial Matters:
Funding is budgeted in Fund 1, the Current Unrestricted Fund. The current amount due is $4,777.25.

Staff Resource:
Teresa Smith

Recommended Action:
Authorize payment of invoices as presented.
Tallahassee Community College
Jerry Schilling
Assistant VP for Administrative Services
444 Appleyard Drive
Tallahassee, FL 32304-2895

Tallahassee Community College - General Business

PROFESSIONAL SERVICES

02/23/2009 WRM 0.20 hrs. 25.00
Telephone conference with C. Easley re: OSHA training;

02/24/2009 WRM 0.30 hrs. 37.50
E-mail to C. Easley re: ASA OSHA training agreement (.2); Review docket sheet for DOAH matter (.1);

02/25/2009 WRM 1.90 hrs. 237.50
Receipt and review of e-mail from T. Smith re: CCLA Acceptance use policy (.1); Receipt and review of order continuing DOAH hearing (.1); Two e-mails to B. Sloan re: DOAH hearing (.2); Receipt and review of five e-mails from D. Heekin re: faculty organization (.5); Receipt and review of e-mail from T. Proctor re: faculty organization (.1); Receipt and review of e-mail from V. Mayes re: DOAH matter (.1); E-mail to V. Mayes re: DOAH matter (.1); Receipt and review of e-mail from S. Search re: DOAH matter (.1); E-mail to petitioner in DOAH matter re: resolution (.1); Two telephone conferences with K. Finchner re: DOAH hearing (.2); Receipt and review of employee list from R. Tolson (.1); Receipt and review of e-mail from B. Sloan re: DOAH matter (.1); Receipt and review of case law re: whistleblower case (.1);

02/25/2009 WRM 2.30 hrs. 287.50
Analysis of proposed CCLA acceptable use policy (1.6); E-mail to T. Smith re: proposed CCLA acceptable use policy (.4); Two e-mails to D. Heekin re: faculty organization (.2); Receipt and review of e-mail from T. Smith re: FTC Red Flag Identity Theft Rules (.1);

02/26/2009 WRM 0.70 hrs. 87.50
Two telephone conferences with S. Prouty re: class withdrawal and forgiveness (.4); Receipt and review of e-mail from R. Johnston re: student housing marketing inquiry (.1); E-mail to B. Sloan re: class withdrawals (.2);

02/27/2009 WRM 1.60 hrs. 200.00
Receipt and review of two e-mails from D. Heekin re: faculty organization (.2); E-mail to D. Heekin re: faculty organization (.1);
<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>02/27/2009</td>
<td>0.40</td>
<td>Receipt and review of e-mail from E. Penson re: student housing marketing (.1); Telephone conference with T. Proctor re: class withdrawal (.1); E-mail to T. Proctor re: draft answer to faculty organization petition (.2); E-mail to T. Proctor re: draft answer to faculty organization petition (.1); Receipt and review of e-mail from J. Schilling re: audit attorney's letter (.1); Receipt and review of correspondence from C. Pueschel re: TCC audit (.1); Receipt and review of two e-mails from T. Proctor re: answer to faculty organization petition (.2); Receipt and review of e-mail from M. Turnbull re: student housing marketing (.1);</td>
</tr>
<tr>
<td>03/04/2009</td>
<td>2.50</td>
<td>Receipt and review of e-mail from D. Heekin re: Notice of Appearance by counsel for UFF (.1); Receipt and review of two e-mails from R. Johnston re: security company suit (.2); E-mail to R. Johnston re: security company suit (.1); Receipt and review of e-mail from B. Law re: bid protests (.1); Receipt and review of e-mail from R. Tolson re: employee performance improvement plan (.1); Telephone conference with R. Tolson re: performance improvement plan (.1); Receipt and review of correspondence from T. Brooks re: appearance as counsel for UFF (.1); Review and analysis of Section 255.0516 re: bid protests (.3); E-mail to B. Law re: bid protests (.1); Receipt and review of e-mail from T. Smith re: bid protests (.1); E-mail to petitioner in DOAH matter re: matter resolution (.1); Receipt and review of e-mail from T. Stallworth re: lease termination (.1); Review back-up documents re: employee performance improvement plan (.1);</td>
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<tr>
<td>03/05/2009</td>
<td>0.90</td>
<td>Receipt e-mail from T. Smith re: RTN for development (.1); E-mail to T. Smith re: RTN for development (.1); E-mail to T. Stallworth re: lease termination (.1); Two e-mails to J. Schilling re: audit letter (.2); Review e-mail from J. Schilling re: audit letter (.1); Telephone conference with R. Tolson re: several (four) human resources issues (.3);</td>
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<td>03/06/2009</td>
<td>1.80</td>
<td>Two telephone conferences with T. Smith re: RTN for development (.3); Telephone conference with R. Tolson re: several (four) human resources issues (.3); Review e-mail from R. Johnston re: art donation (.1); Telephone conference with K. Nerona-Balog re: subpoena for student records (.2); Review and analysis of art donation, donor's conditions and policies (.9);</td>
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<tr>
<td>03/06/2009</td>
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<td>Telephone conference with L. Smith re: student campus incident;</td>
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<td>03/09/2009</td>
<td>1.80</td>
<td>Telephone conference with E. Eunice re: student campus incident (.1); E-mail to S. Jefferson re: student campus incident (.1); E-mail to L. Smith</td>
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</tbody>
</table>
Tallahassee Community College

Invoice# 1242

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re: student campus incident (.1); Receipt and review of e-mail from L. Smith re: student campus incident (.1); Receipt and review of e-mail from T. Gray re: hearing on whistleblower claim (.1); E-mail to R. Johnston re: art gift to TCC (.1); E-mail to petitioner in DOAH matter (.1); E-mail to T. Gray re: hearing on whistleblower claim (.1); Receipt and review of e-mail from R. Bush re: hearing on whistleblower claim (.1); Analysis of development partners (.9);

03/10/2009 WRM 2.60 hrs. 325.00
Attend hearing on TCC's motions to dismiss in Whistleblower case (1.1); E-mail to R. Tolson re: result of hearing in Whistleblower case (.2); Receipt and review of e-mail from T. Gray re: motion to dismiss, hearing, and future activities (.1); E-mail to T. Gray re: motion to dismiss, hearing, and other activities (.1); E-mail to R. Tolson re: follow-up to hearing on motion to dismiss (.1); Receipt and review of e-mail from J. Schilling re: audit letter (.1); E-mail to J. Schilling re: audit letter (.1); Continued analysis re: development partners (.8);

03/11/2009 WRM 1.20 hrs. 150.00
Telephone conference with B. Law re: student incident (.1); Analysis of FMLA/ADA application to leave and performance (1.0); Receipt and review of e-mail from J. Schilling re: audit letter (.1);

03/12/2009 WRM 3.10 hrs. 387.50
Dictation and preparation of Audit response letter (.8); Receipt and review of e-mail from R. Tolson re: whistleblower (.1); Receipt and review of two e-mails from R. Buchanan re: security company suit (.2); E-mail to R. Buchanan re: security company suit (.1); E-mail to R. Johnston and M. Turnbull re: security company suit (.1); Continued analysis of development partner's questions (1.8);

03/13/2009 WRM 2.70 hrs. 337.50
Receipt and review of e-mail from R. Johnston re: security company suit (.1); Receipt and review of e-mail from M. Turnbull re: security company suit (.1); E-mail to J. Schilling re: security company suit and audit letter (.1); Receipt and review of e-mail from J. Schilling re: security company suit and audit letter (.1); Analysis of FMLA/ADA potential claim (.6); Analysis of Development partner question (1.6); E-mail to petitioner in DOAH matter (.1);

03/16/2009 WRM 3.50 hrs. 437.50
Review March 16, 2009 Board Agenda (.4); E-mail to R. Tolson re: ADA/FMLA questions (.1); Two e-mails to T. Smith re: development partner (.2); Receipt and review of e-mail from T. Smith re: development partner (.1); Continued analysis of development partner (.3); Two e-mails to B. Sloan re: DOAH matter (.2); Receipt and review of e-mail from B. Sloan re: DOAH matter (.1); Attend TCC Board Meeting (1.5); Conference with B. Jones, R. Tolson re: employee questions (.3); Conference with T. Smith, J. Schilling, and R. Tolson re: employee issues (.3);

03/17/2009 WRM 3.30 hrs. 412.50
Telephone conference with R. Tolson re: public records request (.2); Conference with R. Tolson re: several human resources issues and review
human resources' file (2.5); Two telephone conferences with B. Law re: human resources questions (.3); E-mail to B. Sloan and R. Tolson re: DOAH matter (.1); Telephone conference with D. Heekin re: faculty organization (.2);

03/18/2009 WRM 1.90 hrs. 237.50
Telephone conference with T. Smith re: employee contract (.1); Review two e-mails from D. Heekin re: PERC hearing dates (.2); E-mail to D. Heekin re: PERC hearing dates (.1); Continued analysis of development partner questions (.8); Analysis re: employee contracts (.7);

03/19/2009 WRM 2.30 hrs. 287.50
Receipt and review of e-mail from R. Tolson re: employee contracts (.1); Conference with T. Smith re: development partners (1.2); Conference with T. Smith and B. Campman re: individual learning plan (.4); Telephone conference with B. Hollimon re: individual learning plan (.1); Receipt and review of two e-mails from D. Heekin re: faculty organization (.2); Receipt and review of two e-mails from R. Tolson re: employee action (.2); E-mail to R. Tolson re: employee action (.1);

03/20/2009 WRM 1.30 hrs. 162.50
Telephone conference with B. Hollimon re: status of copyright and trademark registrations and new copyright matter (.2); Two e-mails to T. Smith and B. Campman re: new copyright matter (.2); E-mails to and from J. Chapin re: Tech at Nite registration (.2); Receipt and review of two e-mails from B. Hollimon re: Trademark registration status, and new copyright matter (.2); Receipt and review of e-mail from T. Smith re: new copyright matter (.1); E-mail to T. Smith re: new copyright matter (.1); E-mail to B. Hollimon re: new copyright matter (.1); Receipt and review of e-mail from D. Heekin re: faculty organization (.1); E-mail to D. Heekin re: faculty organization (.1);

03/23/2009 WRM 1.00 hrs. 125.00
Receipt and review of e-mail from D. Heekin re: faculty organization (.1); Receipt and review of e-mail from T. Smith re: FSAE contract (.1); Review and analysis of TCC/FSAE Agreement (.6); E-mail to T. Smith re: FSAE agreement (.2);

03/23/2009 WRM 0.30 hrs. 37.50
Receipt and review of e-mail from T. Smith re: former employee (.1); Telephone conference with T. Smith re: former employee (.2);

03/24/2009 WRM 0.30 hrs. 37.50
Receipt and review of e-mail from J. Schilling re: FSAE contract (.1); Receipt and review of e-mail from T. Smith re: FSAE contract (.1); E-mail to petitioner in DOAH matter (.1);

Total Fees $4,775.00

EXPENSES

02/26/2009 E105 Long distance telephone (actual charges) - conference with Steve Prouty 1.95
02/26/2009 E105 Long distance telephone (actual charges) - 0.30
Total Expenses  $2.25

Billing Summary - Summary by Timekeeper

Mabile, William R.  38.20 hrs  125.00/hr  $4,775.00

TOTAL  38.20 hrs  $4,775.00

Total fees for this matter  $4,775.00
Total disbursements for this matter  $2.25
Total balance now due  $4,777.25

Fees Billed Fiscal Year to Date  68,490.00
Expenses Billed Fiscal Year to Date  251.70
Fees Received Fiscal Year to Date  55,167.50
Expenses Received Fiscal Year to Date  252.75