Minutes
District Board of Trustees
Tallahassee Community College

Subcommittee Meeting on Board Retreat
May 4, 2010
2:30 p.m.

Karen Moore called the meeting to order at 2:45 p.m.

Members present: Karen Moore, Kim Moon
Absent: None
By phone: None

Also present: Angeline Taylor, Tallahassee Democrat, Steve Evans, facilitator for retreat

Subcommittee Meeting

This subcommittee met with facilitator Steve Evans to create an agenda and goals for the board retreat, which will be presented to the Board at the May 17\textsuperscript{th} meeting. The date for the retreat has been set for Friday, May 28 from 8 a.m. to 5 p.m. in the Ed Ball suite at Wakulla Springs Lodge.

Probable invitees to the retreat included the District Board of Trustees, Dr. Sloan, Sharon Jefferson, Jim Murdaugh, Teresa Smith, Robin Johnston, Bill Mabile, Angie Taylor (Tallahassee Democrat). Possible invitees include IT personnel, members of the faculty senate, TCC newspaper and SGA. In the interest of achieving meaningful collaboration, the retreat will be recorded, but not videotaped.

After some discussion, it was agreed that the two main goals of the retreat are:

1. What are the priorities of the college and the Board over the next five years?
2. What characteristics or credentials does the Board want for the next President?

Chair Moore suggested using Chancellor Will Holcombe for guidance on the process, which was agreed to by Trustee Moon and Mr. Evans.

Some basic “rules of the road” were established for the retreat. These include:

1. All cell phones must be turned off.
2. This is primarily a retreat for the Trustees. The public is welcome to watch.
3. Interaction should be between Trustees. Members of the public may be called upon to provide expertise, and can comment during the public comments section, but otherwise should remain quiet.
The agenda for the retreat was set as follows:

8:00 - 8:30 a.m.   Arrival
8:30 - 9:00 a.m.   Opening Remarks by Steve Evans
9:00 - 10:00 a.m.  Presentation by Chancellor Holcombe
10:00 - 10:15     Break
10:15 - 12:00 p.m. Conversation: Five-Year Priorities of the College
12:00 - 12:45 p.m. Lunch (either in dining room or on the patio)
12:45 - 1:00 p.m.  Regroup/Recap
1:00 - 2:30 p.m.   Conversation: Criteria for the Next President
2:30 - 2:45 p.m.   Break
2:45 - 3:15 p.m.   Recap / Discussion and vote on screening committee
3:15 - 3:45 p.m.   Public Comments
3:45 - 4:00 p.m.   Final Comments and Conclusion

A conversation was had regarding the makeup of the screening committee. The committee will comprise three Trustees and several community members. Chair Moore produced a list of screening committee members that ran in the Tallahassee Democrat in 2001, during the search for Dr. Law. Everyone agreed that the list was a good place to start, to ensure a depth and breadth of representation from the community. It was agreed that the rough makeup of the screening committee will be presented to the Board for a vote at its May 17th meeting, along with an explanation of the difference between a “screening committee” and a “search committee.”

The meeting was concluded at 3:45 p.m.

Minutes prepared by Windy Taylor, paralegal to William R. Mabile, III, Esq.